



THE SHALIMAR WORKS (1980) LIMITED

(WHOLLY OWNED BY THE GOVERNMENT OF WEST BENGAL)

Regd. Office: HRBC Office Compound, Canteen Building, 1st Floor,
Munshi Premchand Sarani, Kolkata – 700021
Tele Fax: +91 (033) 2262-0099
E-mail: mdshalimarworks@gmail.com,
shalimaraccounts@gmail.com

Works: 1, Foreshore Road, Howrah – 711102
Ph.: +91 (033) 2668-6056 / 1086
E-mail: swlaccountsworks@yahoo.co.in
swlpurchase1@gmail.com

Website: www.shalimarworks1980ltd.com CIN: U45207WB1981SGC033266

NOTICE INVITING e-TENDER (NIeT)

Ref.: GM/TENDER/24-25/AMC/26

Date: 17/03/2025

SL	Description of Work	Cost of Tender	EMD
1.	Annual Maintenance Contract for Air Conditioning machines - High Wall Split type, Window type and Cassette types installed at SWL Head Office at HRBC Office Compound, canteen Building, 1st Floor, Munshi Premchand Sarani, Kolkata - 700021 and SWL Works at 1, Foreshore Road, Shibpur, Howrah - 711102.	₹ 200.00	₹ 6,000.00

1) Eligibility Criteria to be bidder:

- Tenderers must have experience in execution of such Maintenance Contract with spares of Air Conditioning machines to reputed Industries/Organisations. Credentials in support of the same are to be submitted along with Part-I.
- The bidder should have a good record of completion/execution of similar maintenance contract on time.
- The bidder must have their Registered/Branch Office located in Kolkata.
- SWL may verify the credentials of all the bidders from the Credential issuing Authority during bid evaluation, if required.

2) Cost of Tender & Earnest Money Deposit (EMD):

- Non-refundable Tender Cost of ₹ 200.00 (Rupees two hundred) only is to be submitted online in favour of "The Shalimar Works (1980) Ltd.", Account No. 19670510001264, UCO Bank, FCC-India Exchange Place Branch, IFS Code UCBA0000002 or Demand Draft drawn on any Nationalized Bank in favour of "The Shalimar Works (1980) Ltd.", payable at Kolkata. A scanned document in support of payment of tender cost is to be uploaded and to be submitted to SWL in original in case the bidder is submitting Demand Draft for Tender Cost. **Tender Cost should be submitted by MSME bidder also.**
- Earnest Money Deposit (EMD) of ₹ 6,000.00 (Rupees six thousand) only is to be submitted online in favour of "The Shalimar Works (1980) Ltd.", Account No. 19670510001264, UCO Bank, FCC-India Exchange Place Branch, IFS Code UCBA0000002 or Demand Draft drawn on any Nationalized Bank in favour of "The Shalimar Works (1980) Ltd.", payable at Kolkata. A scanned document in support of payment of EMD is to be uploaded and to be submitted to SWL in original in case the bidder is submitting Demand Draft for EMD.



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The Earnest Money as above has been fixed for the purpose of this tender only having no relation to the prospective contract price. This amount of EMD in case of successful tenderer would be refunded to him after completion of work. **Any tender not accompanied by Tender Cost and Earnest Money shall be summarily rejected and considered as non-responsive.**

Bidder/Agencies registered with MSME having Udyog Aadhar Number and/or Udyam Registration are exempted from submission of Earnest Money Deposit. Copy of valid Registration certificate of MSME bearing Udyog Aadhar Number and/or Udyam Registration is to be uploaded along with application for exemption of submission of Earnest Money Deposit. However, Tender Cost should be submitted by MSME bidder.

Earnest Money deposited by the unsuccessful tenderers shall be refunded to him without any interest and on specific written request from the tenderers after issuance of order to the successful tenderer.

If after submitting offer under this e-tender, the tenderer withdraws/modifies his tender or fails to furnish the performance guarantee/security deposit as per terms of tender documents in the form of Bank Guarantee within the stipulated time, on acceptance of the tender, SWL shall have right to forfeit/confiscate the amount of earnest money in full or part thereof deposited by the tenderer.

3) Documents to be uploaded:

a) Technical Proposal (Part-I):

- Scanned copy of the proof of payment of Tender cost
- Scanned copy of the proof of payment of EMD
- Self-attested NIEt including Section A, B, C and Corrigendum, if any issued by SWL
- Scanned copy of Credential of work executed
- Scanned copy of PAN, GST, Trade License, ITR for last 3 years

All the documents should be duly stamped & signed by the bidder as a token of acceptance.

b) Financial Proposal (Part-II):

- BOQ (Bill of Quantity)

4) Date and Time Schedule:

Sl.	Particulars	Date & Time
1.	Notice uploading date	17-03-2025
2.	Start date of downloading document / bid submission	17-03-2025 18:00:00
3.	Closing date and time of Bid submission	07-04-2025 12:00:00
4.	Submission of original copies of DD (Cost of Tender & EMD) at Head Office, SWL against acknowledgement	Before 07-04-2025 14:30:00
5.	Opening of Technical bid (Part-I)	07-04-2025 14:30:00
6.	Opening of Financial bid (Part-II)	To be notified later

Seal and signature of the tenderer

General Manager, SWL



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SECTION – A GENERAL TERMS AND CONDITIONS

- 1) Tenders (two part bid) are invited from experienced, bona-fide and financially sound agencies for carrying out the above mentioned work. Intending bidder may participate & download the tender documents from the website www.wbtenders.gov.in.
- 2) The financial bid of the prospective tenderer will be considered only if the technical bid of the tenderer is found qualified. The decision of the Tender Evaluation Committee will be final and absolute in this respect.
- 3) Bids shall remain valid for a period not less than 90 days from the last date of submission of financial bid.
- 4) SWL does not take any responsibility for the delay caused due to non-availability of internet connection, internet traffic jam etc. for online bids.
- 5) SWL reserves the right either to accept or reject any or all the tenderers at any time without assigning any reason thereto.
- 6) The bidder, at his own responsibility, risk and cost, may discuss with SWL that may be necessary for preparing the bid as mentioned in the Notice Inviting e-Tender, before submitting the offer.
- 7) The bidder, at his own responsibility, risk and cost may visit the place of installation, inspect the machines and discuss with SWL that may be necessary for preparing the bid as mentioned in the Notice Inviting e-Tender, well before submitting offer with full satisfaction.
- 8) The intending bidders shall clearly understand that whatever may be the outcome of the present invitation of bids, the tender accepting authority reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any tenderer at the stage of bidding.
- 9) Prospective applicants are advised to note carefully the eligibility criteria as mentioned in NleT. Offers of bidders fulfilling the eligibility criteria will only be opened. If required, the bidders may contact General Manager (Mob: 9903034882, e-Mail: gmsshalimarworks@gmail.com) for any technical clarification.
- 10) Conditional/incomplete tender will not be accepted under any circumstances.
- 11) The intending tenderers are required to quote the rate online per unit in INR.
- 12) The intending bidder is required to quote the rate online per unit in INR as stipulated in BOQ.
- 13) Online bid must be submitted not later than the specified date & time.



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- 14) The successful bidder shall be intimated of his selection for the award of contract. Hence no enquiry in this regard will be encouraged.
- 15) During scrutiny, if it comes to the notice of the Tender Inviting Authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice. The SWL reserve the authority to take appropriate action as per existing laws for such action. The bidder may be black listed by the SWL Authority.
- 16) The General Manager reserves the right to cancel the NIeT / Corrigendum due to unavoidable circumstances and no claim in this respect will be entertained.
- 17) If there be any objection regarding prequalifying criteria the intending firm may contract SWL within 2 (two) days from the date of publication of NIeT.
- 18) Before issuance of the order, the Tender Inviting Authority may verify the credential and other documents of the lowest tenderer, if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false, in that case order will not be issued in favour of the said tenderer under any circumstances.
- 19) Escalation of Price on any ground and consequent cost overrun shall not be entertained under any circumstances. Conditional tenders will be summarily rejected.
- 20) The SWL reserves the right to extend the due date for submission of bids by amending the bid documents, wherever necessary without assigning any reason thereto.
- 21) If it is found that the supplied materials are not up to the standard, the supplied items will be rejected and the order may also be short closed or cancelled.
- 22) Interested bidders/their authorised representatives carrying their authorization (maximum 2 persons) may be present at SWL (HRBC Office Compound, Canteen Building, 1st Floor, Munshi Premchand Sarani, Kolkata 700021) at the time of opening of technical/financial bid.

Seal and signature of the tenderer


General Manager, SWL



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SECTION – B SPECIAL TERMS AND CONDITIONS

- 1) **Scope of Supply:**
Scope of supply/work & technical specification/requirement shall be strictly as per technical specification requirement stated therein as well as terms & condition of NleT. Bidders are to follow Section B and C carefully. Any plea of ignorance shall not be accepted after opening of bids. BOQ quantity may be reduced/ increased as per discretion of SWL.
- 2) **Price:**
To be quoted in INR per unit basis.
- 3) **Terms of Price:**
Quoted price shall be firm and fixed till full execution of order and shall be on F.O.R. SWL Howrah basis inclusive of all charges except GST.
- 4) **Taxes:**
G.S.T. extra as applicable at the time of supply.
- 5) **Terms of Payment:**
 - i) 50% payment will be released on submission of invoice after receipt of Order.
 - ii) Balance 50% payment will be made after expiry of 6 (six) months subject to satisfactory services and on submission of invoice.
- 6) **Place of Delivery/Work:**
SWL - Works, 1, Foreshore Road, Shibpur, Howrah – 711102 (near Shalimar Railway Station, within SWL working hours (8 AM to 4 PM) and at SWL – Head Office, HRBC Office Compound, Canteen Building, 1st Floor, Munshi Premchand Sarani, Kolkata – 700021 except Sundays & holidays.
- 7) **Contract Period:**
One year from the date of issuance of order. The contract period may be renewed for another one year on the basis of satisfactory services and mutual agreement.
- 8) **Security deposit:**
The successful bidder has to be submitted security deposit for 05% (five) percent value of the contract in form of NEFT or Demand Draft in favour of SWL. Alternatively Bank Guarantee for equivalent amount valid for contractual period as per SWL format. The security deposit shall be refunded/ released on successful execution of the contract.
- 9) **Inspection:**
The services to be provided should be acceptable to SWL authority.



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10) **Prevention of Damage:**

Utmost care has to be taken during work at SWL premises to avoid any damage/loss of company's materials, machineries. Wilful damage has to be compensated in full as evaluated by SWL. Safety of sub-contractors men and materials shall be their own responsibility. All rules applicable for working within PSU premises are to be adhered to.

11) **Risk Purchase:**

In case of failure in executing the order as per terms of P.O., SWL shall have the right to cancel the order and get the job done by alternative sources at Vendor's complete risk and cost.

12) **Force Majeure:**

Standard Force Majeure conditions at the vendor's own workshops/ establishment shall only be accepted. The failure of the sub-contractors of the seller will not be accepted as the Force Majeure conditions. Force Majeure occurrence notice will have to be given within 7 days of Force Majeure for a possible delivery extension after verification.

13) **Arbitration:**

For disputes arising in executing and discharge of the contract from either side the Managing Director of SWL, HRBC Office Compound, Canteen Building, 1st floor, Munshi Premchand Sarani, Kolkata – 700 021 shall act as Arbitrator between the Seller & Buyer.

14) **Courts:**

The contract is deemed to have been entered into Kolkata and all courses of action in relation to this contract will therefore be deemed to have arisen within the Jurisdiction of the Kolkata Courts.

15) **Validity of Offer:**

Offer must be kept valid for 90 (ninety) days from the date of tender opening.

16) **Jurisdiction:**

Litigation, if any, pertaining to the bidder will come under the jurisdiction of High Court at Kolkata.

17) **Acceptance:**

The bidder has to sign the NIEt document with official seal as a token of their acceptance of the terms and conditions and submit along with technical bid. The bidder selected for placing award letter will have to send their consent within 7 (seven) days from the date of receipt of the intimation for selection by SWL.

Seal and signature of the tenderer


General Manager, SWL



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SECTION – C TECHNICAL SPECIFICATIONS

Annual Maintenance Contract (with spares) for following "CARRIER" & "HIMGIRI" make HI-Wall Split Air Conditioning Machines, Window AC & Cassette AC Installed at SWL - H.O. - HRBC Office Compound, Canteen Building, 1st Floor, Munshi Premchand Sarani, Kolkata - 700021 & SWL - WORKS - 1, Foreshore Road, Shibpur, Howrah – 711102.

Details of Air Conditioning Machines		
SL	Description	Quantity (Nos.)
1.	1.5 TR SPLIT A.C. MACHINE (WITH SPARES) [3 Nos. A.C. Machines installed at SWL-Works & 3 Nos. A.C. Machine installed at SWL-H.O.]	6
2.	2.0 TR SPLIT A.C. MACHINE (WITH SPARES) [2 Nos. A.C. Machines installed at SWL-Works & 5 Nos. A.C. Machine installed at SWL-H.O.]	7
3.	1.5 TR WINDOW A.C. MACHINE (WITH SPARES) [3 Nos. A.C. Machines installed at SWL-Works]	3
4.	2.0 TR CASSETTE A.C. MACHINE (WITH SPARES) [2 Nos. A.C. Machines installed at SWL-Works]	2

Particulars of 1.5 Ton Split A. C. Machines:

SL.	Model	Machine Serial No.	TON.	Type	Make
a.	DURAEDGE Plus K	00302706149000268	1.5 Ton	NDS	Carrier
b.	DURAEDGE Plus K	00302706149000260	1.5 Ton	NDS	Carrier
c.	DURAEDGE Plus K	00302706149000223	1.5 Ton	NDS	Carrier
d.	DURAEDGE Plus K	00302706149000264	1.5 Ton	NDS	Carrier
e.	DURAEDGE Plus K	00302706149000261	1.5 Ton	NDS	Carrier
f.	DURAEDGE Plus K	00302706149000265	1.5 Ton	NDS	Carrier

Particulars of 2.0 Ton Split A. C. Machines:

SL.	Model	Machine Serial No.	TON.	Type	Make
a.	NOVELLO Plus	00301807149000031	2.0 Ton	NDS	Carrier
b.	NOVELLO Plus	00301807149000026	2.0 Ton	NDS	Carrier
c.	NOVELLO Plus	00301807149000033	2.0 Ton	NDS	Carrier
d.	NOVELLO Plus	00301807149000032	2.0 Ton	NDS	Carrier
e.	NOVELLO Plus	00301807149000030	2.0 Ton	NDS	Carrier
f.	NOVELLO Plus	00301807149000002	2.0 Ton	NDS	Carrier
g.	HIMGIRI		2.0 Ton	NDS	Himgiri



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Particulars of 1.5 Ton Window A. C. Machines:

SL.	Model	Machine Serial No.	TON.	Type	Make
a.	DURAKOOL	500300912159003730	1.5 Ton	NDS	Carrier
b.	DURAKOOL	500300912159003709	1.5 Ton	NDS	Carrier
c.	DURAKOOL	500300912159003714	1.5 Ton	NDS	Carrier

Particulars of 2.0 Ton Cassette A. C. Machines:

SL.	Model	Machine Serial No.	TON.	Type	Make
a.	Cassette Split AC	500292214168000720	2.0 Ton	NDS	Carrier
b.	Cassette Split AC	500292214168000721	2.0 Ton	NDS	Carrier

Seal and signature of the tenderer


General Manager, SWL

SECTION – D
BIDDER'S PROFILE
(On Company's Letter Head)

1. Name of the Company:

2. Address of the Company:

3. Name of Contract Person:

4. Mobile No. and e-Mail ID:

5. Registration nos.:
 - a) PAN:
 - b) GST:

6. Bank details:
 - a) Bank Name:
 - b) Branch Name:
 - c) Beneficiary Name:
 - d) Account No.:
 - e) IFS Code:

Seal and signature of the tenderer